

**BYOD  
@ICSV**





## Why Bring Your Own Device (BYOD)?

Because of our desire to integrate technology into learning, all Secondary students grades 6–12 are required to have their own device at school. ICSV believes that it is important to teach digital citizenship and the positive use of technology in our school. Students are using technology, so we need to teach them how to use it appropriately. For this reason, ICSV has a BYOD program at the secondary level. Teachers

use technology to enhance their teaching. Students are able to take advantage of online tools that support learning. They learn how to conduct online research, determining reliable sources and how to cite them. The BYOD program teaches our students the necessary twenty-first century skills that will prepare them for success both in their educational program and in the future.



Teachers at ICSV make extensive use of Google Classroom and Google Workspace (formerly called “G Suite”) in all classes. Each student receives their own ICSV Google Workspace account upon enrollment, and can use it to access a number of apps and services:

- **Google Workspace** apps, including Google Docs and Google Slides.
- **Google Drive**, which provides unlimited storage space for files.
- Access to apps and websites which are on ICSV’s **GDPR** approved list, which means they are available for teachers to utilize with their classes. These include Padlet, Seesaw, Kahoot, Socrative and many others.
- **Adobe Creative Cloud 2021**, including Photoshop, Illustrator, After Effects, Premiere and over twenty additional apps. ICSV students may install the Adobe Creative Cloud apps to use on their own Windows or MacBook device at no cost.

**Please note: Adobe apps do not run on Chromebooks! If your child is interested in using Photoshop or any other Adobe app a Chromebook will not be the right device to choose for them!**





### Which Device to Choose?

For maximum usability and versatility in the classroom, students need a Wi-Fi enabled computer that has a keyboard and a battery that would provide enough power for a school day. Suggested devices would be:

- Laptop, MacBook or UltraBook computer
- Hybrid notebook such as a Microsoft Surface running Windows 10
- Chromebook

### Minimum Specifications

Current laptops and MacBooks support all software that may be required in school. Below is a list of minimum specifications to think about when you decide to buy a laptop.

**Battery:** Recommended minimum of 6 hours to last an entire school day.

**Operating System:** Windows 10 / OS X 10.15 (or better)

**Hard Drive:** SSD is recommended

All types of Chromebooks are suitable for school.

### What about iPads or other tablets?

Because of differences in how they work with Google Workspace and other apps ***we ask that iPads, iPad Pros and any other tablets not be used as a device for students*** in our BYOD program.



## Other Things to Consider

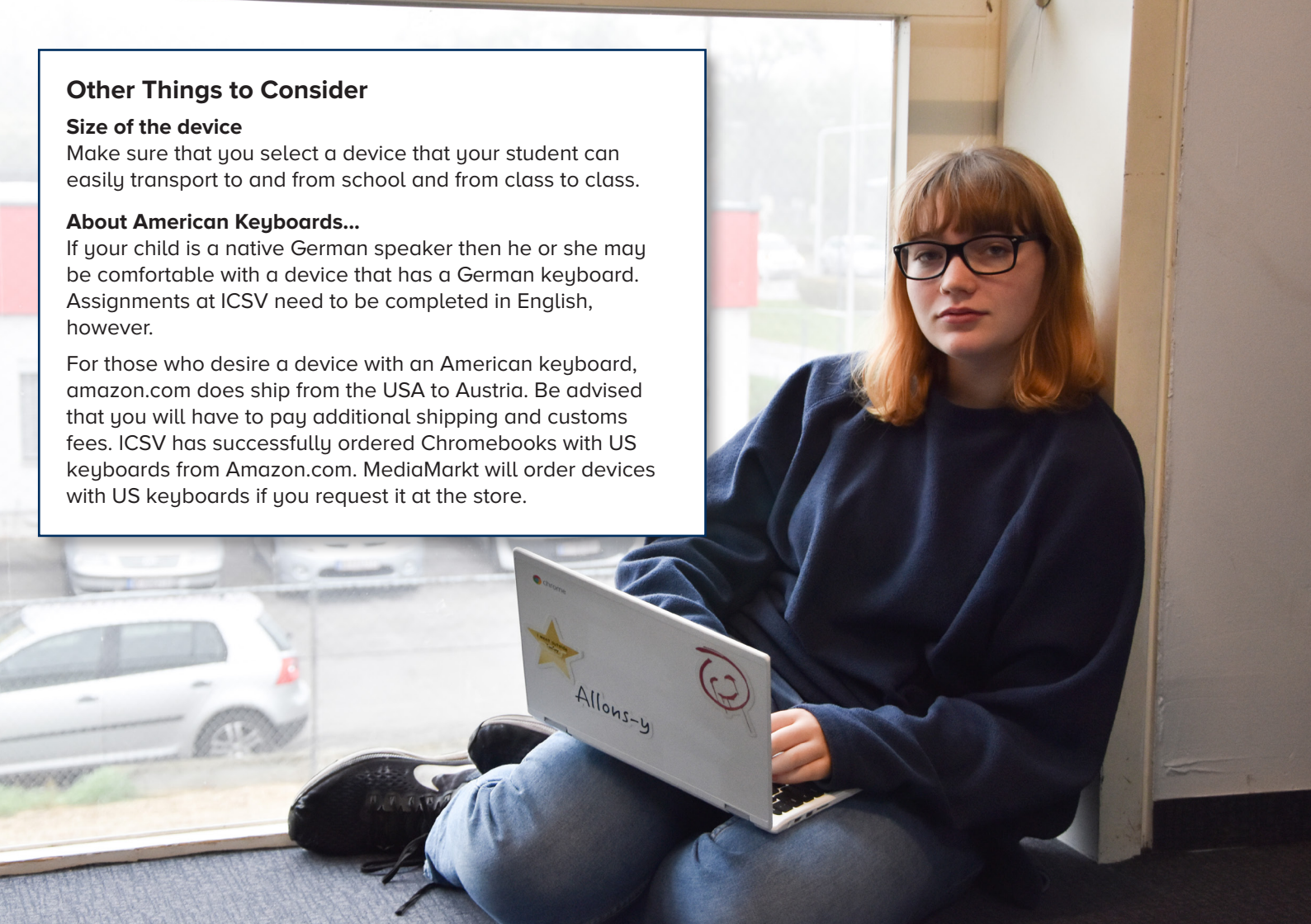
### Size of the device

Make sure that you select a device that your student can easily transport to and from school and from class to class.

### About American Keyboards...

If your child is a native German speaker then he or she may be comfortable with a device that has a German keyboard. Assignments at ICSV need to be completed in English, however.

For those who desire a device with an American keyboard, amazon.com does ship from the USA to Austria. Be advised that you will have to pay additional shipping and customs fees. ICSV has successfully ordered Chromebooks with US keyboards from Amazon.com. MediaMarkt will order devices with US keyboards if you request it at the store.



## Additional information for students:

### Care for your device

- Protect your device with a strong username and password. Do not share these with anyone else.
- Carry your laptop in a protective case inside your school bag.
- Never lift your laptop by the screen. This will stress the hinges and may cause permanent damage to your device.
- Never leave your laptop in unsupervised areas during the school day.

### Saving and Backup

- While you are at ICSV, you have access to Google Drive via your ICSV Google Workspace account with unlimited storage. You are encouraged to make use of this!
- You are responsible for the backup of your data. You may use: Google Drive, a USB drive, SD card, external drive, or other cloud-based app.

### Security

- Update the operating system of your device when you are notified that updates are available.
- Install and keep anti-malware and anti-virus up to date at all times.
- We recommend that devices be engraved or labeled with your name so it can be returned to you if found.



## Do you have questions?

E-mail [byod@icsv.at](mailto:byod@icsv.at) and we'll answer as soon as possible!



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